

11/14 RESUBMIT 3



## 2014 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only:
Grant #: 20140814

\$25,000

### Organization / Agency Information

Organization/Agency Name: <b>CLARE Foundation</b> 18124		
Physical Address: <b>909 Pico Boulevard</b> City/State/Zip <b>Santa Monica, CA 90405</b>		
Mailing Address: <b>909 Pico Boulevard</b> City/State/Zip <b>Santa Monica, CA 90405</b>		
CEO or Director: <b>Nicholas Vrataric</b>		Title: <b>Executive Director</b>
Phone: <b>(310) 314-6200</b>	Fax: <b>(310) 396-6974</b>	Email: <b>nvrataric@clarefoundation.org</b>
Contact Person: <b>Tamara Pompey</b>		Title: <b>Communications and Grants Manager</b>
Phone: <b>(310) 314-6200 x3146</b>	Fax: <b>(310) 396-6974</b>	Email: <b>tpompey@clarefoundation.org</b>
Web Site Address: <b>www.clarefoundation.org</b>		Tax ID: <b>23-7076166</b>

### Program / Grant Information

Interest Area:  Health  Environment  Animal Protection  Education  Human Dignity

Program / Project Name: <b>Women's Treatment Program</b>		
Amount of Grant Requested: <b>\$25,000</b>	Total Organization Budget: <b>\$6,930,923</b>	Percentage of Organization's Total Budget used for Administration: <b>15%</b>
Purpose of Grant Request (one sentence): <b>If awarded, this grant would support CLARE's Women's Treatment Program, which provides gender-responsive services, from detoxification and primary care through long-term residential treatment, to approximately 275 women, many of whom are homeless or indigent, each year.</b>		
Gimbel Grants Received: List Year(s) and Award Amount(s) <b>2009 - \$10,000; 2010 - \$10,000; 2011 - \$10,000</b>		

### Signatures

Board President / Chair: (Print name and Title) <b>Jack Rosenbaum, Board Chair</b>	Signature: 	Date: <b>4/25/14</b>
Executive Director/President: (Print name and Title) <b>Nicholas Vrataric, Executive Director</b>	Signature: 	Date: <b>4/25/14</b>

**CLARE Foundation**  
**Application to the**  
**S.L. Gimbel Foundation Fund**  
**April 2014**

**I. Organization Background:** CLARE Foundation is a nonprofit organization providing effective and compassionate treatment, recovery, and prevention services for alcoholism and substance abuse to individuals, families, and the community. Founded in 1970, CLARE has its origins in the late 1960s when a group of sober alcoholics began bringing food, blankets, and the message of recovery to homeless alcoholics on the beaches of Santa Monica and Venice. Since then, CLARE has evolved into a multi-site organization with nine highly effective and cost-efficient residential, outpatient, and prevention programs. These programs are Admissions; Primary Program; Men's Recovery Home; Women's Treatment Program; Sober Living Centers; Women with Children Sober Living Program; Intensive Outpatient; Clarity for Youth; and Conscious Recovery, a sustainable outpatient program tailored to mid-market clients, which opened in January 2014.

Through this continuum of care, CLARE serves more than 3,000 adults and 1,600 young people each year, and offers information, counseling, and referrals to another 27,000. Our clients come from all over Los Angeles County and beyond. Our client base is 69% male and 31% female. Its demographic breakdown is 54% Caucasian, 14.4% African-American, 24.7% Hispanic, 3.4 % Asian, 1.5% Native American, and 2% other. Approximately 65% of CLARE's clients are self-identified as homeless at the time of their admission, and many more are indigent.

As an organization, CLARE has spent the several years preparing for the changes that healthcare reform will bring to our sector by improving our infrastructure and increasing our capacity for sustainability. In December 2012, we opened a new 40-bed facility for our Women's Treatment Program. In addition, we are preparing for a \$3.15 million renovation of our largest residential facility. We are also increasing our organizational sustainability by developing ways for our current programs to generate operating revenue through self-payment and insurance, and by designing a sustainable program—Conscious Recovery—that is geared toward self-supporting individuals who can pay for their treatment through insurance or personal funds. We have also undertaken several initiatives designed to improve our infrastructure, including upgrading our phone system, a step that will help us eliminate dropped calls; improving our system of electronic health records; and undergoing an accreditation process with CARF, which is an essential step toward going in-network with insurance providers.

**II. Project Information:** According to a 2013 report from the Centers for Disease Control, approximately 14 million American women currently abuse alcohol. Nearly half of these women are considered alcoholics, and females are the fastest growing segment of the alcoholic population. Accompanying this rise in alcoholism in women are the often unseen consequences of alcohol abuse, including unplanned pregnancies, sexually transmitted diseases, and interpersonal violence. Although these statistics are alarming on their own, they take on added significance when considered in light of the fact that, according to the federal Substance Abuse and Mental Health Services Administration, 6.9 million women in the US need but are not receiving treatment for addictions of all types.

In recognition of the need for low-barrier substance abuse treatment for women, CLARE offers the Women's Treatment Program (WTP), an effective and accessible continuum of care that includes detoxification, primary care, and three to six months of residential treatment to 275 women each year. Upon entrance into WTP, clients work with counselors to create their own program course, which includes alcohol and drug education and counseling, behavioral health resources, and supplementary program components such as yoga, meditation, anger management, relapse prevention, and family reunification workshops. Counselors also help clients address ongoing housing, legal, family, and domestic violence issues that could pose a threat to their recovery.

Our overall goal is for clients in our Women's Treatment Program to recover from substance abuse by gaining and maintaining sobriety and finding employment and housing as they move forward to create stable and fulfilling lives. We plan to track progress toward this goal through the following objectives, which will be furthered by the attendant activities:

- Objective 1: During their up-to-six-month stay, 80% of the women served by this program will maintain sobriety.
- Activities: Counselors will work with clients to develop personalized treatment plans and monitor clients' sobriety.
- Objective 2: Upon completion of their program, 80% of the women served by this program will have secured housing for themselves.
- Activities: Upon entry into the program, clients will begin working with CLARE's housing specialist to find affordable, accessible housing options, including CLARE's Sober Living Centers.
- Objective 3: Upon program completion, 80% of the women served will either have found permanent employment or have entered into a degree or training program.
- Activities: Clients will work with counselors, volunteers, and staff at partner agencies to undergo job-search training, including resume-writing and interviewing workshops, and to investigate resources for continuing education.

We measure our progress toward our overall goal and these objectives, as well as the Program's impact on the lives of our clients, using a variety of methods. Client abstinence is measured through random urinalysis testing for banned substances, including alcohol, illicit drugs, and unapproved medications. Residents' progress toward obtaining housing, employment, and/or continuing education is monitored by counselors and CLARE's housing specialist, each of whom hold regular meetings to measure clients' progress against markers laid out in their treatment plans. Housing, employment, and education status of graduates is monitored by follow-up interviews with counselors and the housing specialist. CLARE also collects feedback on program effectiveness directly from clients and former clients on an ongoing basis through periodic client focus groups, Resident Council meetings that offer suggestions to program staff, and quarterly Client Advisory meetings, in which select clients speak to board and staff about their experiences with the Women's Treatment Program. We will know if we have achieved the expected outcomes if 80% of the women graduating from the Program attain our three markers for success: sobriety, housing, and employment or education.

The Women's Treatment Program serves addicted women over the age of 18. Each year, the program treats and houses 275 adult women, approximately 21% of whom are ages 18-24, 78% of whom are ages 25-60, and 1% of whom are over age 60. All Women's Treatment Program clients participate in the programmatic and supplemental activities described above.

Although the Women's Treatment Program is a unique resource in Santa Monica, CLARE as an organization is a pivotal part of a community safety net of social services. We are a primary substance abuse treatment provider in the Westside Shelter and Hunger Coalition, which is composed of over 30 social service providers. Longtime partnerships with other organizations, including Chrysalis Foundation, Didi Hirsch Mental Center, OPCC, St. Joseph Center, Venice Family Clinic, and the Westside Food Bank, allow us to offer a wide variety of additional services and resources to our clients. Volunteers, who are critical to CLARE's ongoing success, often assist counselors by facilitating 12-Step meetings, or by offering supplementary client enrichment activities such as art therapy and financial literacy.

The Women's Treatment Program is delivered throughout the course of CLARE's fiscal year (July 1 – June 30), and consistently runs a budget deficit. If awarded, funds from the S.L. Gimbel Foundation Fund would help support the salaries of our program staff, who deliver all of the program services described above, and are either certified drug and alcohol counselors or working towards certification. Grant funds would also support shelter and meals for clients.

### **III. Project Future**

The Women's Treatment Program is a year-round program funded through CLARE's operating budget, client fees, and donations from private funders.

### **IV. Governance, Executive Leadership, and Key Personnel/Staff Qualifications**

CLARE's work is led by Executive Director Nicholas Vratovic, who holds an MBA from the University of Michigan and has over two decades of experience in the nonprofit sector. The Executive Director is supported by a leadership team that includes a Senior Director of Finance and Operations, a Senior Director of Development, a Senior Director of Conscious Recovery, a Senior Director of Pico Recovery, and a Director of Clinical Services—all of whom have extensive experience in addiction treatment and nonprofit governance. The Women's Treatment Program is overseen by the Women's Residential Manager, who is certified as an Addiction Specialist by the California Association of Addiction Recovery Resources; she has been with CLARE for seven years.

The work of CLARE's leadership and program staff is overseen by CLARE's 21 volunteer board members, who represent the entertainment, business, health, philanthropic, law, and civic communities. Board members serve on committees that include Executive, Facilities, Finance and Investment, Governance, Major Gifts, Programs and Planning, and Resource and Development. These committees meet regularly with key staff to keep apprised of relevant issues, and board members vote on high-level decisions at bimonthly board meetings.

## 2014 S.L. Gimbel Foundation APPLICATION

### V. Project Budget - WTP

A) Please provide a detailed line-item budget for your project by completing the table below. Include all sources of funding for the proposed project.

Line Item Description	Line Item Explanation (Formula/equation used as applicable. Example: 40 books @ \$100 each = \$4000)	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
<b>REVENUE:</b>					
	Marisla Foundation		10,000		10,000
	Northrop Grumman ECHO		1,735		1,735
			<b>TOTAL</b>	<b>REVENUE:</b>	<b><u>701,319</u></b>
<b>EXPENSES:</b>					
<b>Personnel:</b>	Salaries				278,052
	Benefits				88,795
	FICA, SUI, Work/comp				<u>52,798</u>
			<b>Total</b>	<b>Personnel:</b>	<b><u>419,645</u></b>
<b>Program:</b>					
	Program Supplies	19,231		12,500	19,231
	Food	87,600		12,500	87,600
			<b>Total</b>	<b>Program:</b>	<b><u>106,831</u></b>
<b>Operating:</b>					
	Payroll Expense	3,413			3,413
	Bank Charges	1,029			1,029
	Bond Trustee Charge	209			209
	MIS Services	2,590			2,590
	Consultants	750			750
	Audit Expense	2,869			2,869
	Advertising	757			757
	Office Supplies	3,025			3,025
	Testing Supplies	4,897			4,897
	Printing	1,700			1,700
	Video/Film	600			600
	Literature	500			500
	Dues and Fees	1,300			1,300
	Postage	686			686
	Training	1,500			1,500
	Bus Tokens	5,050			5,050
	Vehicle Expense	4,677			4,677
	Recreation	3,775			3,775
	Staff Expense	1,024			1,024
			<b>Total</b>	<b>Operating:</b>	<b><u>147,182</u></b>
<b>Occupancy:</b>					
	Equipment Rent/Purchase	15,909			15,909
	Interest Expense Mortgage	32,464			32,464
	Property Tax	920			920

	Bond Premium Amortization	283			283
	Depreciation	136,992			136,992
	Telephone	25,611			25,611
	Utilities	38,395			38,395
	Insurance General	9,079			9,079
	Insurance Vehicle	843			843
	Maintenance & Repair	11,600			11,600
			<b>Total</b>	<b>Occupancy:</b>	<b><u>272,096</u></b>
		<b>TOTAL</b>	<b>DIRECT</b>	<b>EXPENSE:</b>	<b><u>838,923</u></b>
			Administrative	Allocation	123,524
			<b>TOTAL</b>	<b>EXPENSE:</b>	<b><u>962,447</u></b>
		<b>NET</b>	<b>SURPLUS /</b>	<b>(DEFICIT)</b>	<b>(261,128)</b>

**VII. Financial Analysis**

**Agency Name: CLARE Foundation**

**Most Current Fiscal Year (Dates): From 7/1/2012 To: 6/30/2013**

This section presents an overview of an applicant organization’s financial health and will be reviewed along with the grant proposal. Provide all the information requested on your entire organization. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. Double Check your figures!

**Program to Total Expenses Ratio:** Percentage of expenses used to support programming versus how much is spent for general management and fundraising. A general rule is that at least 75 percent of total expenses should be used to support programs – the higher the percentage the better.

990 (7/1/11 – 6/30/12)

Program Expenses	/Total Operating Expenses	= Program Expense Ratio
\$3,938,485	\$4,731,430	83.24 %

990: Part IX, Column B, Line 25      990: Part IX, Column A, Line 25

Administrative Expense (100%-Program Expense ratio) per 990 above	Percentage of Organization’s Current Total Budget used for Administration (from cover page)	Differential
16.76 %	15 %	1.76 %

If the differential is above (+) or below (-) 10%, provide an explanation:

**Quick Ratio:** Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$449,980	\$862,954	1,032,353	1.272

**Excess or Deficit for the Year:**

Excess or (Deficit) Most recent fiscal year end	Excess or (Deficit) Prior fiscal year end
\$(433,869)	\$245,073

**Notes:**

**Diversity of Funding Sources:** A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year.

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$1,021,577	14.9	Program Fees	\$1,289,126	19.8
Fundraising/Special Events	\$367,536	5.8	Interest Income	\$18,069	.4
Corp/Foundation Grants	\$1,000,000	14	Other: In-kind	\$148,294	2.7

Government Grants	\$2,496,847	41.1	Other: Released	\$73,999	1.3
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**Notes:**





**CLARE Foundation**  
**Board of Directors**  
Fiscal Year 2014

Meredith Baxter, Actress

William Blatt, *Board Treasurer*, Retired

Lionel Brown, Chief Operating Officer, Future Graphics LLC

Sarah Doering, National Corporate Sales Manager, Le Chef Pastry

Allen Dunne, Retired

Odat Elsey

Kevin Fahy, Fahy Leathers

Christine Gard, Consultant

Steven Glick, Owner, The Glick Agency

Peter M. Kastoff, *Vice Chair*, Vice President Sales, DVS IntelStream

Dana J. Kelly, Actor

Nycky Lampone, Principal, Work Comp Solutions

Jim McCabe, Senior Vice President/Private Client Manager, Wells Fargo Investments

Jeff McFarland, Partner, Quinn Emanuel Urquhart & Sullivan, LLP

Stephen Moyer, Actor

Ann Petersen, Self-employed

Dorothy Richards, *Secretary*, Marymount High School, Retired

Jack Rosenbaum, *Board Chair*, Retired

Clay Tatum, President, Tatum Construction

Linda Tigner-Weekes, St. John's Clinic

Jill Troy Werner, President/Co-CEO, Federated Linen and Uniform Services

**CLARE Foundation, Inc**  
**FY 2013 Expenses & FY 2014 Budget**

Income & Expense	FY 2013	FY 2014
<b>Revenue</b>		
Government	2,727,939	2,739,542
Private Treatment	171,000	669,420
Fees	1,425,110	1,562,381
Contributions	1,035,000	1,095,000
Events (Net Revenue)	400,000	494,216
Other Revenue:	37,700	36,600
<b>Total Revenue</b>	<b>5,796,749</b>	<b>6,597,159</b>
<b>Expenses</b>		
Personnel	3,623,023	4,342,058
Operating	907,888	1,129,698
Occupancy	1,247,603	1,459,165
<b>Total Expenses</b>	<b>5,778,514</b>	<b>6,930,923</b>
<b>Operating Surplus/(Deficit)</b>	<b>18,235</b>	<b>-333,764</b>

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A) but are not required to complete columns (B), (C), and (D).

Check if Schedule O contains a response to any question in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21				
2 Grants and other assistance to individuals in the United States. See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	289,814.	173,888.	115,926.	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	1,885,770.	1,456,836.	166,013.	262,921.
8 Pension plan accruals and contributions (include section 401(k) and section 403(b) employer contributions)	63,009.	49,846.	6,509.	6,654.
9 Other employee benefits	346,358.	279,641.	27,021.	39,696.
10 Payroll taxes	191,110.	151,185.	19,743.	20,182.
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	22,500.	20,195.	1,138.	1,167.
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other	210,560.	170,285.	16,054.	24,221.
12 Advertising and promotion	6,134.	4,980.	595.	559.
13 Office expenses	134,337.	93,072.	11,775.	29,490.
14 Information technology	31,821.	25,797.	1,999.	4,025.
15 Royalties				
16 Occupancy	312,858.	309,410.	1,762.	1,686.
17 Travel	37,964.	36,080.	1,633.	251.
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings	4,648.	2,956.	1,035.	657.
20 Interest	148,627.	148,627.		
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	401,245.	389,744.	4,184.	7,317.
23 Insurance				
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a <b>FOOD</b>	143,014.	143,014.		
b <b>DONATED GOODS AND FOOD</b>	132,934.	132,934.		
c <b>SUPPLIES</b>	100,249.	97,925.	516.	1,808.
d <b>EQUIPMENT EXPENSES</b>	91,154.	87,656.	2,524.	974.
e All other expenses	177,324.	164,414.	9,858.	3,052.
25 Total functional expenses. Add lines 1 through 24e	4,731,430.	3,938,485.	388,285.	404,660.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here  if following SOP 98-2 (ASC 958-720)

**Internal Revenue Service**

**Department of the Treasury**

**P. O. Box 2508  
Cincinnati, OH 45201**

**Date:** February 26, 2002

**Person to Contact:**  
April C Howard 31-07692  
Customer Service Representative  
**Toll Free Telephone Number:**  
8:00 a.m. to 6:30 p.m. EST  
877-829-5500  
**Fax Number:**  
513-263-3756  
**Federal Identification Number:**  
23-7076166

Clare Foundation, Inc.  
909 Pico Blvd.  
Santa Monica, CA 90405

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in October 1970, granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in section 509(a)(2).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Clare Foundation, Inc.  
23-7076166

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

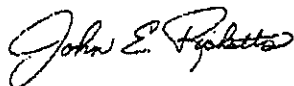
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. If your organization had a copy of its application for recognition of exemption on July 15, 1987, it is also required to make available for public inspection a copy of the exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,



John E. Ricketts, Director, TE/GE  
Customer Account Services



The  
Community  
Foundation

Serving the Counties of Riverside and San Bernardino

*S. L. Gimbel Foundation Fund*

December 5, 2014

BOARD OF DIRECTORS

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Chief Financial Officer

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Immediate Past Board Chair

Dr. Jonathan Lorenzo Yorba  
President and CEO

Mr. Nicholas Vrataric  
Executive Director  
CLARE Foundation  
909 Pico Blvd.  
Santa Monica, CA 90405

Dear Mr. Vrataric:

Congratulations! A grant has been approved for **CLARE Foundation** in the amount of **\$25,000** from the S.L. Gimbel Foundation. The **performance period for this grant is December 1, 2014 to November 30, 2015**. Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

***Women's Treatment Program: Provide gender responsive services to approximately 275 women.***

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the enclosed copy and return the original copy to The Community Foundation within the next two weeks. Please retain a copy of the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. The **Grant Evaluation is due by December 15, 2015** and a copy will be available online.

We wish you great success and look forward to working with you during the grant performance period.

If you have any questions, please call me at 951-684-4192 ext. 114 or email me at [ccudiamat@thecommunityfoundation.net](mailto:ccudiamat@thecommunityfoundation.net).

Sincerely,

Celia Cudiamat  
Executive Vice President of Programs

18124 CLARE Foundation

20140816

GIMB4.2



Confirmed in Compliance  
with National Standards for  
U.S. Community Foundations

3700 Sixth Street, Suite 200 ~ Riverside, California 92501  
P: 951.241.7777 ~ F: 951.684.1911 ~ [www.thecommunityfoundation.net](http://www.thecommunityfoundation.net)



Board of Directors

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- Lisa Maki
- Jim McCabe
- Jeff McFarland
- Stephen Moyer
- Marshall Rawlings
- Dorothy Richards
- Jack Rosenbaum
- Linda Tigner-Weekes
- Jill Troy Werner

December 9, 2014

**Celia Cudiamat**  
**Executive Vice President-Programs**  
**The Community Foundation**  
**3700 Sixth St., Suite 200**  
**Riverside, CA 92501**

Dear Ms. Cudiamat,

On behalf of the CLARE Foundation, I am pleased to thank the S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California for its generous \$25,000 grant to support our Women’s Treatment Program, which provides treatment and recovery services to 275 women each year.

CLARE Ambassadors

- Wallis Annenberg
- Frank Baxter
- Lisa Brenner & Dean Devlin
- Kathleen & Gerald Chamales
- Margaret Fetting
- Marina Forstmann Day
- Christine Grella, PhD
- Anthony Hopkins
- Maurice LaMarche
- Courtney Thorne-Smith
- Stefani Kong Uhler

We are deeply grateful for your increased commitment to CLARE, which will allow us to help even more people in need. Thank you for such a wonderful investment in our clients.

Enclosed is the signed Grant Agreement. We look forward to reporting on our success with the Women’s Treatment Program.

Sincerely,

**Nicholas Vrataric**  
**Executive Director**

Enclosure



## 2014 S.L. Gimbel Foundation Fund

### Grant Agreement

**Organization:** CLARE Foundation

**Grant Amount:** \$ 25,000

**Grant Number:** 20140816

**Grant Period:** December 1, 2014 to November 30, 2015 (Evaluations due December 15, 2015)

**Purpose:** Women's Treatment Program: Provide gender responsive services to approximately 275 women.

#### 1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

#### 2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

#### 3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

#### 4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

#### 5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

#### 6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the "S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California" is suggested. When your donors are listed in printed materials, include the S.L.



Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at [www.thecommunityfoundation.net](http://www.thecommunityfoundation.net).

### 7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

### 8. Termination


The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

### 9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

\*\*\*\*\*

I have read and agree to the terms and conditions of the Grant Agreement.

  
\_\_\_\_\_  
Signature

December 9, 2014  
\_\_\_\_\_  
Date

Nicholas Vratarić  
\_\_\_\_\_  
Printed Name

Executive Director  
\_\_\_\_\_  
Title

Organization: 18124 CLARE Foundation  
Grant Number: 20140816

  
1/5/15



# The Community Foundation

Serving the Counties of Riverside and San Bernardino

## S. L. Gimbel Foundation Fund

### BOARD OF DIRECTORS

James Cuevas  
Chair of the Board

Philip Savage IV  
Vice Chair of the Board

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Chief Financial Officer

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Secretary of the Board

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Beverly Stephenson

Grover Trask  
Immediate Past Board Chair

Dr. Jonathan Lorenzo Yorba  
President and CEO

December 29, 2014

Mr. Nicholas Vrataric  
Executive Director  
CLARE Foundation  
909 Pico Blvd.  
Santa Monica, CA 90405

Dear Mr. Vrataric:

The Community Foundation is pleased to enclose a grant check for **\$25,000** from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by December 15, 2015 and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. **Please use the following credit in any grant announcements or materials funded by the grant: "The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation."** You may send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

If you have any questions, please contact me at 951-684-4194.

Sincerely,

Celia Cudiamat  
Executive Vice President of Programs

20140816

38464

GIMB4.2



Confirmed in Compliance  
with National Standards for  
U.S. Community Foundations

**The Community Foundation**

Strengthening Inland Southern California through Philanthropy  
 3700 SIXTH STREET, SUITE 200  
 RIVERSIDE, CA 92501  
 951-241-7777 / FAX 951-684-1911

**CITIZENS BUSINESS BANK**

A Financial Services Company  
 3695 Main Street, Riverside, CA 92501  
 90-3414-1222

Check Fraud Protection for Business

30404

PAY \* Twenty-Five Thousand and no/100 \*

TO THE ORDER OF

DATE

AMOUNT

12/05/2014

\$ \*\*\*\*25,000.00

CLARE Foundation  
 909 Pico Blvd.  
 Santa Monica, CA 90405



*[Handwritten Signature]*  
 AUTHORIZED SIGNATURE

Security features. Details on back.

⑈038464⑈ ⑆122234149⑆ 244124437⑈

The Community Foundation

38464

18124	CLARE Foundation	12/05/2014	038464	
20140816	12/04/2014 Women's Treatment Program			25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund		25,000.00	

CHECK TOTAL: \$ \*\*\*\*25,000.00

The Community Foundation

38464

18124	CLARE Foundation	12/05/2014	038464	
20140816	12/04/2014 Women's Treatment Program			25,000.00
GIMB	S.L. Gimbel Foundation Advised Fund		25,000.00	

CHECK TOTAL: \$ \*\*\*\*25,000.00